

Application for Disclosure, Etc. of Retained Personal Data (To be used by the Agent)

3-12-1, Kachidoki, Chuo-ku, Tokyo 104-0054
 Quintiles Transnational Japan K.K.
 Attn: Legal Division

Application for Disclosure, Etc. of Retained Personal Data (To be used by the Agent)

I hereby make the following application with regard to my personal data retained by your company:

Date:

Principal: Address

Name

Agent:

Statutory agent Privately appointed agent

(Please check one that applies)

Address

Name

(Seal)

Description

- Content of application (Please mark with a circle [“○”] in the “applied items” column according to your request)

		Applied items
Disclosure of retained personal data		
Content of retained personal data:	Correction	
	Addition	
	Deletion	
Retained personal data:	Suspension of use	
	Deletion	

- Documents to be attached (Please attach the following documents, etc. to this application)
 - ▶ Document to confirm the authority of statutory representation and identification of the agent
 - In the case of a statutory agent
 - a. Document to confirm the authority of statutory representation: 1 copy
 (A transcript of a family register, a copy of certificate of insured person for health insurance that contains the names of dependents [in case of a person who has parental authority], etc.)
 - b. Document to confirm that the applicant is the statutory agent of a minor or an adult ward: 1 copy
 (A copy of driver’s license, certificate of insured person for health insurance, or other public certificate, by which the name of statutory agent and his/her present address can be confirmed)
 - In the case of a privately appointed agent
 - a. Power of attorney in a prescribed form: 1 copy
 - b. Document to confirm that the applicant is a privately appointed agent: 1 copy
 (A copy of driver’s license, certificate of insured person for health insurance, or other public certificate, by which the name and present address of the agent can be confirmed)

- ▶ Postal money order for 500 yen, as the fee (only in case of application for disclosure)